



**Ambasciata d'Italia  
Abu Dhabi - Emirati Arabi Uniti**

**CHECKLIST OF THE DOCUMENTS FOR TRANSIT VISA**

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| 1 | <b>Application form for Schengen Visa to be filled in and originally signed by the applicant.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2 | <b>No. 1 recent passport-size pictures (not older than 6 months) with white background.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 3 | <b>Original passport.</b> <ul style="list-style-type: none"><li>• <i>The passport shall be not older than 10 years.</i></li><li>• <i>The passport shall be valid at least 90 days from the date of expiry of the requested visa.</i></li><li>• <i>The passport shall contain two blank opposite pages at least.</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4 | <b>Photocopy of the original passport.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5 | <b>Photocopy of the UAE Residence Visa issued in the Emirate of Abu Dhabi/Al Ain and valid at least 90 days from the intended return date.</b> <p><i>If the applicant holds a UAE Residence Visa issued in the Emirate of Dubai or any of the Northern Emirates, in order to apply at the Embassy in Abu Dhabi, documents proving that he/she lives and/or works at least in the Emirate of Abu Dhabi are required, such as the tenancy contract and the letter of the employer.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6 | <b>Cover letter signed by the applicant detailing purpose of the trip, duration of the stay and itinerary.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7 | <b>Documents to be provided by the local sponsor:</b> <ul style="list-style-type: none"><li>• <i>Original no-impediment letter mentioning:</i><ul style="list-style-type: none"><li>– <i>name and designation of the applicant;</i></li><li>– <i>name, designation and contact of the managerial signatory;</i></li><li>– <i>applicant's monthly salary and employment starting date;</i></li><li>– <i>no objection to travel to Italy;</i></li><li>– <i>expected date to resume duties.</i></li></ul></li><li>• <i>Photocopy of valid trade license.</i></li></ul> <p><i>Note: If the applicant is an investor as partner of a local company, he/she has to provide the company's trade license and the letter signed by the local partner.</i></p> <p><b><u>Important: applicants cannot sign the no-impediment letter by themselves.</u></b></p>                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8 | <b>Proof of adequate financial means.</b> <ul style="list-style-type: none"><li>• <i>In case the applicant works in the UAE as dependent, the following is required:</i><ul style="list-style-type: none"><li>– <i>last three-month bank statement of both personal current and savings account on a bank letterhead. Photocopies or online statements will be accepted with original bank stamp. If the applicant is an investor as partner of a local company, he/she has to provide the bank statement of the company as well, together with the trade license;</i></li><li>– <i>pay slips of the last 3 months.</i></li></ul></li><li>• <i>In case the applicant is an investor as partner of a local company, the following is required:</i><ul style="list-style-type: none"><li>– <i>last three-month bank statement of both personal current and savings account on a bank letterhead. Photocopies or online statements will be accepted with original bank stamp;</i></li><li>– <i>last three-month bank statement of the company's corporate accounts, together with the trade license.</i></li><li>– <i>pay slips of the last 3 months.</i></li></ul></li></ul> <p><i>Note: only bank statements issued by banks located in the UAE are accepted.</i></p> |

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| <b>9</b>    | <b>Medical travel insurance</b><br><i>The medical insurance must cover the Schengen Area for the patient and whoever accompanies him/her, with minimum coverage of euro 30.000,00 inclusive of emergency repatriation flight and repatriation of mortal remains. The insurance policy must be issued by an insurance company based in the UAE.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>10</b>   | <b>Proof of accommodation, such as confirmed hotel booking or invitation letter signed by a host citizen resident in Italy.</b><br><i>In case of invitation by a host citizen resident in Italy, he/she must mention in the invitation letter dates of the stay, full address and contact details, as well as must declare to be aware of the penal responsibilities foreseen by art. 12 of Legislative Decree n. 286/1998 and subsequent modifications. The invitation form can be provided by the Embassy's Staff.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>11</b>   | <b>Flight booking.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>12</b>   | <b>If the applicant is a minor (below the age of 18), the below-listed documents must be submitted:</b> <ul style="list-style-type: none"> <li>• Photocopy of both parents' (or legal guardians) passports and UAE residence visas.</li> <li>• No-impediment letter mentioning purpose of the trip, destination, exact dates. The letter must be signed by both parents/legal guardians directly at the Embassy or VFS. In case one of the parents lives and is resident abroad and/or does not travel with the minor, the travel consent form, to be provided by the Embassy's Staff, must be submitted filled in and signed by the parent. The signature of the parent giving the consent must be legalized by the Italian Diplomatic-Consular Mission accredited in the Country where the parent is resident.</li> <li>• Birth certificate: no birth certificate is required if the full name of both parents/legal guardians are mentioned (in English) in the applicant's passport; if not, an original or certified copy of the birth certificate (translated in Italian or English), duly legalized, must be provided.</li> <li>• Divorced parents: original/legalized copy of the divorce sentence with clear mention of full custody (translated in Italian or English).</li> </ul> |
| <b>NOTE</b> | <ul style="list-style-type: none"> <li>• The passport will not be returned until the final decision on the visa is adopted.</li> <li>• This Embassy reserves the rights to ask for a personal interview and/or additional documents.</li> <li>• All originals and/or certified copies will be returned if photocopies are submitted.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**DECLARATION:**

I understand that an application without a complete set of documents may result in the refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa.

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| I, the undersigned, declare that I have read the <a href="#">information on the protection of personal data concerning the issuance of an entry visa in Italy and in the Schengen Area (General Data Protection Regulation/GDPR (EU) 2016/679, art.13)</a> available on the website of the Embassy of Italy in Abu Dhabi | <b><u>Initials:</u></b> |
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| <b>Place and date</b> | <b>Applicant's signature</b> |
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