Embassy of Italy
Abu Dhabi

ANNEX D

STATEMENT ON THE PROCESSING OF PERSONAL DATA

The processing of personal data that you will provide to participate in this procedure will be based on principles of lawfulness, correctness and transparency aimed at protecting the fundamental rights and freedoms of individuals.

To this end, pursuant to art. 13 of Regulation (EU) 2016/679 ("**GDPR**"), the following information is provided:

1 – DATA CONTROLLER

The Data Controller is the Italian Ministry of Foreign Affairs and International Cooperation (hereinafter also the "**Italian MFA**" or the "**Ministry**"), which operates in the specific case through:

Embassy of Italy in Abu Dhabi
Etihad Towers, Tower 3, 28th Floor
Abu Dhabi (UAE)
tel: +971 02 4435622
e-mail: italianembassy.abu@esteri.it
certified mail: amb.abudhabi@cert.esteri.it

2 – DATA PROTECTION OFFICER

The Data Protection Officer of the Italian MFA (hereinafter also "**DPO**") can be contacted at the following addresses:

Ministry of Foreign Affairs and International Cooperation
Piazzale della Farnesina n. 1
00135 Rome (RM)
tel: 06 36911 (contact center)
e-mail: rpd@esteri.it
certified mail: rpd@cert.esteri.it

3 – PERSONAL DATA AND DATA SUBJECTS

The personal data processed include personal, contact, professional, banking, social security, tax and judicial data, handwritten signature and identity document details.
The above categories of personal data concern representatives and personnel of prospective sponsors.

4 - PURPOSE OF PROCESSING

The purpose of the processing of personal data in question is the selection of sponsors by the Embassy.

5 - LEGAL BASIS OF THE PROCESSING

The data requested are necessary for the selection of prospective sponsors and are processed on the basis of Article 6(2)(c), *i.e.* for the fulfilment of the obligations provided for by Italian and European Union legislation on sponsorships and state accounting.
Any refusal to provide the requested data shall result in the exclusion from the procedure.

6 – PROCESSING METHODS

The processing, performed by employees specifically appointed by the Embassy, will be carried out in a mixed, manual and automated mode.

7 – COMMUNICATION OF PERSONAL DATA TO THIRD PARTIES

Personal data will be communicated to the following categories of third parties:

- entities responsible for controlling professional and corporate qualifications and/or checks of solvency and regularity of contributions and or accounting regularity;
- natural and legal persons entitled to any documentary access pursuant to art. 22 of Law no. 241 of 7 August 1990;
- anyone, limited to the data published on the websites of both the Italian MFA of the Embassy, pursuant to art. 4-bis and/or 23 of Legislative Decree 14 March 2013, n. 33.

8 - DATA RETENTION PERIOD

Personal data of data subjects will be kept for the periods indicated below:

- **Sponsor selection**. In the absence of a specific regulatory reference and except for causes of suspension or interruption of the criminal or civil statute of limitations, the data collected for the selection of the sponsor will be deleted 12 years after the conclusion of the selection procedure, taking into account Articles 157 and 317 of the Criminal Code.
- **Contract management and possible research and study activities**. In the absence of a specific regulatory reference and except for causes of suspension or interruption of the civil statute of limitations, personal data are deleted after 10 years from the expiration of the contract, taking into account Articles 2220 and 2946 of the Civil Code.

9 - RIGHTS OF DATA SUBJECTS

Data subjects may request access to their personal data and, under the conditions provided for by current legislation, their correction. Within the limits of the law and without prejudice to any consequences on the provision of the service, they may also request the cancellation of such data, as well as the limitation of processing or opposition to processing. In these cases, data subjects must submit a specific request to the data controller indicated in point 1, informing the DPO of the Italian MFA for information.

10 – COMPLAINTS

If data subjects maintain that their privacy rights have been violated, they can lodge a complaint with the DPO of the Italian MFA. If they are not satisfied with the answer, data subjects can contact the Italian Authority for the Protection of Personal Data at the following addresses:

Authority for the Protection of Personal Data
Piazza Venezia n. 11
00187 Rome (RM)
tel.: 06 696771
e-mail: protocollo@gpdp.it
certified mail: protocollo@pec.gpdp.it